

Cake stalls in Victoria

Food registration information for community groups

This flyer provides information for community groups that are selling cakes that are packaged (wrapped or placed in clean containers) when sold, and do not contain raw egg or cream.

Many community groups in Victoria hold cake stalls to raise funds for their group or to donate to charity. To sell food to the public in Victoria, a Food Act registration is required for your cake stall, from a municipal council and a *Statement of Trade* lodged to the council in whose area you will be trading. This fact sheet will provide you with information on how to register, who to register with, and how to lodge a *Statement of Trade*.

Does our group need to register?

If you are selling food to the public you are required to register your temporary food premises (your cake stall) with your principal council in Victoria before trading.

Which council do we need to register with?

You need to register with your principal council, which is the council in whose area your community group comes from (not the one where you will first be trading).

For example, your community group may be based in Bayside, but you will be having your first Cake Stall at a location somewhere in St. Kilda which comes under Port Philip's jurisdiction.

In this instance, you will register with Bayside City Council and lodge a *Statement of Trade* to Port Philip City Council.

Please see below for more information on how to register, and how to lodge a *Statement of Trade*. If you're unsure of your council, you can find them on the "find your local council" website.

How do we register with our principal council?

To register with your council you need to apply online via a website called *Streatrader*.

This website can be found here: https://streatrader.health.vic.gov.au/public_site

All you need to do is create an account and log in – once you have done this the registration forms will be made available for you to fill in. It will ask for your community group's details, what type of temporary food premises you have and what you will be selling from it.

Once you have completed the form, the *streatrader* system will lodge it automatically to the council which it has determined to be your principal council for review and approval. The council will review your application. Once the council is satisfied with your application they will accept it online and you will receive an email notifying of you of your successful application.



Are there any registration requirements?

As long as your cakes are packaged (wrapped or placed in clean containers) when sold, and do not contain raw egg or cream there are no registration requirements you need to meet to become registered or fees for registration.

If you plan on doing more than this, please contact your council for further advice.

Our council approved our application and we are registered, now what?

Now that you are registered, all you need to do before you can trade is lodge your first Statement of Trade.

To do this you just need to log in to your Streatrader account and click the “lodge statement of trade” button, which will appear as soon as the council have registered you.

If you have trouble with this, instructions can be found on the Streatrader website in the “how to use” section.

The form will ask you when and where you are trading, and once you have completed the form, it will be sent to the appropriate council online, free of cost, to notify them you will be trading in the area.

You are required to fill a SOT out each time you trade in Victoria – so if you want to do another cake stall another time in the future, you can just log on to the same account and lodge a SOT with the appropriate date and location for your group’s upcoming event.

Your Streatrader registration will last as long as your community group needs it - you just need to lodge a SOT for each event. See the Streatrader website for further details.

Need more information?

For more information on things such as registration, registration requirements, fees and time frames please contact your principal council and ask to speak to an environmental health officer.

You can find your council’s contact details [here](#), or by searching ‘find your local council’ online.

For more information on Streatrader, or assistance with your Streatrader application you can take a look at the Streatrader website: https://streatrader.health.vic.gov.au/public_site

The Streatrader website contains help guides and FAQs that can assist you with your application.

Your council’s environmental health officers will also be able to assist you with more information and help you complete your online application.

